

# Biz Buzz



## What Does Your Office Say About You?

First impressions of your office can reveal a lot about your professional attitude. Whether you work from home and rarely greet anyone but FedEx, or are leasing an office space, the overall appearance of your workplace should reflect your business confidence and work ethic. Here are some quick and easy tips that can transform your space:

### Who's that knocking at my door?

- Metal doors can be primed and painted in any colour.
- Look for worn or chipped paint on wood doors.

### Down and out?

- Often carpet stain remover and steam cleaning make a drastic improvement.
- Cover a worn carpet area using a floor mat, or a coffee table and chair for a cozy new spot.

### Things looking up?

- Bright clean ceilings will definitely open up your office space. Go for a hint of colour or keep things simple with an ultra white paint.

### Bouncing off the walls?

- A washable flat finish is ideal for almost any office space.
- Try painting one wall as a focal point in a deeper colour and keep the other walls in a neutral colour. This makes it easy and inexpensive to change colours when the mood strikes.

### In the hot seat?

- Check the appearance and condition of your chairs, look for chips, loose parts, and stains. The new larger armless chairs invite people to make themselves comfortable.

### Birds eye view or a brick wall?

- Try using your window ledge as a bookcase just remember to keep it neat.
- Make your window view a visual retreat with a flower box or a beautiful outdoor garden.

Most of these tips are definitely do-it-yourself however other improvements, best left to a professional, may require more time and take you away from your business. Stick to your budget and transform your ordinary office into an inspiring oasis. A pleasant working environment at a reasonable cost is something every business owner can afford. In fact, it's something we can't afford to do without.

Grayce Blair is owner of Barnett & Grayce Painting. With painting, repairing, and maintenance services, they have helped businesses, property management companies, home-owners and renters improve the look of their buildings and create their own inspiring space.

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